

September 21 – 24, 2009 IFD Library Workshop

Business Management Group (BMG)/Technical Group (TG) Meetings

Location: STABU, Ede
Time: 12:00-18:00 Monday
09:00-18:00 Tuesday/Wednesday
09:00-16:00 Thursday

Monday 21st BMG meeting

1. Review agenda
2. Set objectives for meetings
3. Review BMG activity plan
4. Financial report
5. Review new affiliate/observer applications
6. Access to PIM for people outside of BMG and TG
7. Operating and organizing TG
8. Implementation guide/agreement
9. Prepare use case discussion

Tuesday 22nd BMG and TG

0900 – 0930 - Overview of Use Cases and Process	All
0930 - 1200: Use case 1 - Product Selection from a BIM	CSI - CSC
1200 – 1500: Use case 2 - Cost estimating of a BIM	bSN – STABU
1500 – 1900: Use case 3 - Specifications and BIM	All

Wednesday 23rd BMG and TG

0900 – 1100: Presentations on attendee's projects

- STABU – Space Planning and Energy Use Planning
- CATENDA – Overview of Products/Services
- ARCOM/Digicon – Specification Mapping to BIM
- EPM – Implementation across industries/off-line API
- BSD –
- SPIe – Specification and Product Mapping to IFC BIM

1100 – 1700: BMG meeting

1. Use Case Development (continued)
2. Planning Washington
 - a. bSI EC presentation
 - b. Public Workshop
 - c. Working meetings
3. Administrative guide

1100 – 1700: TG meeting

1. Classification in IFD Library
2. API 2.1 upgrade – EPM Technology proposal
3. API 3.0 expansion – procedure – EPM Technology proposal
4. User rights management
5. Definition of Duplicate Terms and Plan for Resolution
6. Release Management for .Net/other Toolkit
7. Planning for Future Calls and Meetings

1700 – 1800: BMG and TG

1. Review and discuss technical issues and proposed resolutions

Thursday 24th BMG and TG

1. Status IFD Library development from partners
2. Washington meetings - summary of plans
3. Planning for 2010 Activities
4. Review Website status
5. Review TG Resolutions
6. Review BMG Resolutions
7. Other items and “parking lot”

Participants

Norway

Håvard Bell	Monday/Tuesday/Wednesday
Per Jaeger	Monday/Tuesday/Wednesday
Jacob Mehus	Monday/Tuesday/Wednesday/Thursday

Netherlands

Maarten van Hezik	Wednesday/Thursday
Radboud Baayen	Monday/Tuesday/Wednesday/Thursday
Marc vd Zee	
Demonstration Project Participants	

Canada

David Watson	Wednesday/Thursday
Michael Schneider	Monday/Tuesday/Wednesday/Thursday

USA

Jim Robertson	Monday/Tuesday/Wednesday
Roger Grant	Monday/Tuesday/Wednesday/Thursday

Observers

ARCOM/Chris Bushnell	Monday/Tuesday/Wednesday/Thursday
BSD/Susan McClendon	Tuesday/Wednesday/Thursday
EPM/Chi Ho Lau	Tuesday/Wednesday/Thursday

Objectives established for the meetings:

1. Establish clearer objectives/decisions from each meeting session to bring open issues to closure and provide clear outside communications on status
 - Make Resolutions at meeting conclusion
2. Establish and agree on a common framework for documenting use cases
3. Review and make additional progress on draft documentation of three specific use cases that illustrate application of IFD Library to solve end user problems and achieve open interoperability
4. Plan for outreach to industry to create demand and gain adoption/use of IFD
 1. Welcome new Observers and advance ongoing expansion
 2. Make plans and timetable for demonstration projects for local markets
5. Plans for Washington demonstrations/presentations clearly established
6. Resolve Technical issues and get a clear direction for going forward:
 1. API upgrade
 2. Implementation Guide
 3. Classification implementation
 4. Duplicate identification and resolution
7. .Net Toolkit distribution plan made clear and access defined

2009-09-24 Business Management Group Resolutions

Technical

- 2009-09:1 Agree with recommendation by TG to fund creation of Technical Application Guide Outline as proposed by Catenda (1 day). Work to be complete by October 15. Will be coordinated with Administrative Guide.
- 2009-09:2 Agree with recommendation by TG to implement API 2.1 release as soon as possible.
- 2009-09:3 Agree with plan recommended by TG for 3.0 release with addition of Classification as proposed by Catenda (Classification..Alternative Solution dated 2009-05-10). EPM Technology (EPM) and Catenda to review combined approach and provide BMG with cost to implement for approval on next BMG skype meeting. EPM and HolteByggSafe (HBS) to discuss testing of .Net toolkit and Propertyizer and report if any cost associated. Also HBS to provide cost implications of .Net toolkit and Propertyizer update to comply with 3.0 release and provide for decision by DC meeting.
- 2009-09:4 Duplicate checking and resolution to proceed as discussed by combining efforts of STABU and Catenda with support from EPM to identify all duplicates in existing IFD. List of duplicates to be provided to BMG/TG to decide how to handle duplicates. Merging and de-duplication of Lexicon will continue with this step in place.
- 2009-09:5 Agree to continue with research and discussions on approach to User Rights Management until DC meeting.

Business

- 2009-09:6 Approve AEC3 and ARCOM as new Observer members.
- 2009-09:7 Pending final plan for user rights management to be developed by STABU by 2009-09-30, access to PIM to be provided to all Affiliates, Observers and interested parties invited by partners.
- 2009-09:8 TG to hold regular bi-monthly meetings on published schedule with communication of any action needed from BMG after each meeting.
- 2009-09:9 Support preparation of Technical Report on Implementation by Standards Norway with goal of advancing to ISO Technical Report under ISO TC59SC13.
- 2009-09:10 Agree to use of Business Process Modeling Notation to document use cases following conventions established by other buildingSMART efforts for Information Delivery Manual exchange documentation.
- 2009-09:11 CSI/CSC will integrate comments from use case review in workshop and produce another iteration of diagrams to share to widen involvement to Norway and STABU to refine and add documentation.
- 2009-09:12 Plan to hold meetings in Washington DC December 8-11 including meeting of BMG with buildingSMART International ExCom on 8th and public workshop on 9th as part of buildingSMART meetings. Invitations to be issued to interested parties in October.
- 2009-09:13 Draft of Administrative Guide to be prepared for review at next meeting in December. Will be coordinated with Technical Application Guide.
- 2009-09:14 Agree to prepare and maintain list of resolutions made at each IFD BMG and TG face to face meeting and publish for posting and distribution.